**Template Undergraduate and Graduate President’s Outstanding Student Award**

**Nomination Form**

Each academic unit may select BOTH a graduating bachelor’s degree and graduate degree student to be honored as the President’s Outstanding Student graduate from that academic unit at each commencement ceremony. Nominations for the honor are requested from all faculty and advisors within the academic unit. Other university employees familiar with a particular student may also make a nomination, as long as the nomination guidelines are followed. In addition, students may nominate themselves by completing nomination forms available from their advisors.

**TO BE COMPLETED BY NOMINATOR:**

**Term and Year of Graduation:**

I have verified that the student I am nominating is listed on the current graduation list (or previous summer graduation list)

**Academic Unit: (check the applicable college/school)**

College of Community Studies and Public Affairs

College of Liberal Arts

College of Individualized Studies

College of Management

College of Nursing and Health Sciences

College of Sciences

School of Urban Education

**Class Standing:**

Undergraduate---🡪 Major(s):

Graduate-🡪 Program and Degree:

|  |  |  |  |
| --- | --- | --- | --- |
| **Student Name:** |  | | |
| **Student ID:** |  | | |
| **Address:** |  | | |
| **Home Phone:** |  | **Cell Phone:** |  |
| **Work Phone:** |  | | |
| **Email Address:** |  | | |

|  |  |
| --- | --- |
| **Nominator’s Name:** |  |
| **Nominator’s Phone:** |  |
| **Student’s Advisor:** |  |

Criteria to be used in determining the outstanding student award may include, but not be limited to, the following criteria. **Each academic unit will determine the relative weighting of these criteria and may stipulate additional criteria to be used in the selection process.** Any additional criteria must be publicized to all members of the academic unit, and to students, before the nominating process.

1. **Academic Excellence:** As evidenced by grade point average (g.p.a.) while at Metropolitan State and by comments from Metropolitan State faculty.
2. **Community Service:**  As evidenced by participation or leadership in humanitarian, civic, social, religious, and educational groups or organizations while a Metropolitan State student.
3. **Academic Innovation in the Educational Program:**  As evidenced by use of community resources and creative use of alternative learning strategies (such as assessments of prior learning, theory seminars, independent studies, internships and CLEP tests), or by outstanding performance in case studies, senior and capstone projects, and various community-based projects while a Metropolitan State student.
4. **Professional Accomplishments:** As evidenced by titles, promotions, awards, and other types of recognition achieved in the workplace, and by participation or leadership in various professional or trade groups or organizations while a Metropolitan State student.
5. **Other:**  As evidenced by other relevant information, such as personal characteristics, family commitments and future academic plans.

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**TO BE COMPLETED BY CHAIR OF NOMINATION REVIEW COMMITTEE:**

**This student has been designated a**

Recipient of the President’s Outstanding Student Award

Finalist for the President’s Outstanding Student Award

Nominee for the President’s Outstanding Student Award

by the Outstanding Student Award Nomination Review Committee.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Chairperson of the President’s Outstanding Student Award Nomination Review Committee)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_